

**Rochelle Park Board of Education
Executive Session 6:00
Regular Meeting– 7:00 P.M.
March 15, 2018**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Matt Trawinski, Vice President		
Mr. Scott Kral		
Mrs. Dimitria Leakas		
Mrs. Geraldine Minichetti		
Mr. Gerard Sorrentino		
Ms. Layla Wuthrich		
Mrs. Teresa Judge Cravello, President		

Others present:

- Dr. Geoffrey W. Zoeller Jr. Ed.D. Superintendent of Schools
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Brian R. Cannici, Principal
- Mr. Joseph DeGrazio, Building and Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

III. Executive Session Announcement (if needed) The Board will reconvene in Public Session at approximately 7:00 P.M.

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

Personnel & Student disciplinary matters.

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to close the Executive Session and enter the Work Session at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

IV. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

V. Flag Salute

VII. Honors and Awards

Educational Service Professional of the Year

WHEREAS, The Board of Education recognizes the outstanding qualities of its staff and commends them for their dedication to Rochelle Park; and

WHEREAS, The Board of Education wishes to commemorate Mrs. Gomez’s superior service by publicly acknowledging her as a recipient of the Educational Service Professional of the year Award for 2017-2018; now therefore be it

RESOLVED, that the Rochelle Park Board of Education congratulates Mrs. Gomez and takes official notice of her individual accomplishment.

Motion by _____ seconded by _____

Roll Call

MT SK DL GM GS LW TJC

TEACHER OF THE YEAR

WHEREAS, The Board of Education recognizes the outstanding qualities of its staff and commends them for their dedication to Rochelle Park; and

WHEREAS, The Board of Education wishes to commemorate Mrs. Jacobus’s superior service by publicly acknowledging her as a recipient of the Educator of the Year in Teaching Award for 2017-2018; now therefore be it

RESOLVED, that the Rochelle Park Board of Education congratulates Mrs. Jacobus and takes official notice of her individual accomplishment.

Motion by _____ seconded by _____

Roll Call

MT SK DL GM GS LW TJC

VIII. The Board will briefly recess following the distribution of awards and reconvene in the Media Center.

Motion by _____, seconded by _____, to go into recess at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to exit recess and reopen the regular agenda at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

- IX. Superintendent’s Report
- X. Director of Curriculum & Instruction’s Report
- XI. Principal’s Report
 - PTA Report
- XII. Building & Grounds Supervisor’s Report

XIII. Reports – Committee Action Items

2018 School Year

Committees	Chairperson	Co-Chairperson
Personnel/Negotiations	Gerald Sorrentino	Matt Trawinski, Teresa Judge Cravello
Business, Finance, and Transportation	Teresa Judge Cravello	Scott Kral, Matt Trawinski
Curriculum, Instruction, Assessment, and Technology	Dimitria Leakas	Gerald Sorrentino, Layla Wuthrick
Special Education	Layla Wuthrick	Dimitria Leakas, Geraldine Minichetti
School & Community Relations	Geraldine Minichetti	Layla Wuthrick, Teresa Judge Cravello
Building/Grounds/Safety	Matt Trawinski	Scott Kral, Gerard Sorrentino
Policy/ Legislative	Scott Kral	Teresa Judge Cravello, Layla Wuthrick

Board Liaison Assignments:

Joint Boards- Dimitria Leakas
 NJ/BC School Boards- Geraldine Minichetti
 Municipality-Teresa Judge Cravello

XIV. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker’s statement will be limited to five (5) minutes in duration. The Public Forum will be limited to thirty (30) minutes in duration.

Motion by _____, seconded by _____, to open public comment at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by _____, second by _____, to close public comment at _____ P.M.
Roll Call

MT SK DL GM GS LW TJC

XV. Items for Board Action - Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS 1-6

POLICY #0168 – APPROVAL OF BOARD MINUTES

R1. Resolved, that the Rochelle Park Board of Education approves the minutes of the following meetings:

- February 2, 2018 Special Meeting
- February 8, 2018 Caucus Meeting
- February 15, 2018 Regular Meeting
- February 22, 2018 Special Meeting

POLICY #5200 - ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of February 2018 as listed:

<u>Enrollment</u>		<u>Left</u>		<u>Entered</u>	
Midland School	486	1-1 st Grader		1 3 rd Grader	
Hackensack H.S.	138	1-6 th Grader		1-5 th Grader	
Academies/ Technical Schools	17			1-7 th Grader	
Total	641			1-8 th Grader	
				1-Pre K	
<u>Pupil Attendance</u>			<u>Teacher Attendance</u>		
Possible Days	8739	Possible Days	1007		
Days Present	8199.5	Days Present	965		
Days Absent	539.5	Days Absent	42		
% Present	93.82%	% Present	95.82%		
% Absent	6.17%	% Absent	4.28%		

POLICY #2431 – ATHLETIC COMPETITION

R3. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the 2018 Baseball and Softball Schedules as presented.

Policy #8420 – EMERGENCY & CRISIS SITUATIONS

R4. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of February 2018 for the Rochelle Park School District.

- Fire Drill -February 21, 2018
- Security Drill- February 26, 2018

Policy #5512.01 – HARASSMENT- INTIMIDATION AND BULLYING

***R5. RESOLVED:** that the Rochelle Park Board of Education approves the following HIB, Incident Report for February 2018 on behalf of the Rochelle Park School District.

February 2018

Reported Cases: 3
Number cases open: 0
Number cases closed: 3
Number cases determined to be HIB: 0

POLICY #2340 – FIELD TRIPS

R6. RESOLVED: on the recommendation of the Superintendent, the Board of Education approve the following field trip request:

Ms. Mallon, Mrs. Jacobus, Mrs. McCormick, and Mrs. Barriento to accompany the 6th grade students to “Buehler Challenger Center” in Paramus NJ on March 26, 2018 at a cost of \$23.00 per student, to be borne by the parents.

Ms. Mallon, Mrs. Jacobus, Mrs. Raimondi to accompany the 6th grade students to “JA BIZ” on June 13, 2018 in Edison at a cost of \$14.00 per student to be borne by the parents.

Mrs. Hernando, Mrs. Hamilton Ms. Gomez and Mrs. Fuchs to accompany the 1st Grade students to the Liberty Hall Museum on May 17, 2018 at a cost of \$24.00 per student to be borne by the parents.

R1-R6

Motion by _____, second by _____,

Roll Call

MT SK DL GM GS LW TJC

PERSONNEL- RESOLUTIONS 1-9

POLICY #3240 - PROFESSIONAL DEVELOPMENT

P1. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Mrs. Giglio, Ms. Hughes, and Mrs. Cherello to attend Google Boot Camp Level 1 on June 7th & 8th, 2018 at a cost of \$250.00 per registration.

Mrs. Raimondi will attend the March 26th & 27th, 2018 Google Boot Camp Level 1 at a cost of \$250.00 per registration.

Dr. Zoeller to attend “Annual School Administrator’s Law & Policy Seminar” on June 1, 2018 in Lincroft at no cost to the district for registration.

Mrs. Jacobus and Ms. Leccese to attend “Garden State Summit- Google for Education” on June 4, 2018 in Shrewsbury at a cost of \$199.00 for registration.

Mrs. Hernando and Mrs. Hamilton to attend “Who Store the Chocolate” in Montclair on April 20, 2018 at a cost to the district of \$150.00 each for registration.

Ms. Johnson to attend “ Assessment Strategies for Design” on March 27, 2018 at a cost to the district of \$185.00 for registration.

Mrs. Roskowski, Ms. Sherry and Mr. Stack to attend “NGSS Beyond the Basics, Grade K-8” in Montclair on April 12, 2018 at a cost to the district of \$150.00 per registration.

POLICY#4111- HIRING CERTIFIED PERSONNEL

***P2. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves Sheryl Meyers to stay until 4:30 on January 8th,10th, 18th,22nd, and 29th, 2018. February 5th, 7th, 12th, 13th, and 14th. 2018 at \$32.00 per hour, in conjunction with gymnastics program.

P3. RESOLVED: Upon the recommendation of the Superintendent that the Board of Education extend the appointment of Josephine Hong to the position of Leave Replacement Teacher (no benefits) until April 30, 2018 on BA+30 Step 1 at a pro-rated salary of \$54,388.00.

***P4. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves Jennifer Pinto to the Substitute Cafeteria/Playground Aide list and also the Substitute Classroom Aide List for the remainder of the 2017-2018 school year at the rate of \$10.05 per hour.

P5. Upon the recommendation of the Superintendent, the Board acknowledges the completion of the below 2017-18 merit goal for Dr. Geoffrey Zoeller, Superintendent, per the attached and authorizes the Board Secretary to submit these to the Bergen County Executive County Superintendent of Schools for review and approval:

Goal #1 – 3.33% of base salary (\$4,495) - To increase teacher awareness and use of the Google platform and Google Classroom tools, the Superintendent will obtain Level 1 and Level 2 Google for Education certifications and will participate in and ensure that at a minimum of 80% of the teaching staff members receive at least one full-day training on Google Classroom and on half-day training on instructional techniques appropriate to their content or grade level.

P1-P5.

Motion by _____, second by _____.

Roll Call

MT SK DL GM GS LW TJC

FINANCE AND INSURANCE- RESOULTIONS- F1-F17

Upon the recommendation of the Business Administrator to the Superintendent:

POLICY #6460 – PAYMENT OF GOODS AND SERVICES

F1. RESOLVED, that the Rochelle Park Board of Education approves the March 2018 Bill List as approved by the Finance Committee, attached and listed below:

Fund	Total Expenditures
10 – General Fund	\$849,595.73
20 – Federal Grant	\$7,955.69
61 – Afterschool Program	\$13,657.64
Total	\$871,209.06

ATTACHMENT

F2. RESOLVED: that the Rochelle Park Board of Education authorize an additional check run for the month of March 2018 with the amounts to be approved at the April meeting.

POLICY #6820 – FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

F3. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of January 31, 2018 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Transfers

F4. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for January 2018.

F5. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's Report for the month of January 2018.

POLICY #6510 – PAYROLL AUTHORIZATION

F6. RESOLVED: that the Rochelle Park Board of Education approves the February 2018 payroll as follows:

Payroll

Month March

Fund	Gross Payroll	Employer Share of Social Security	Employer DCRP Contribution	Total Payroll Expense
Fund 10	543,261.68	5,964.92	721.73	549,948.33
Fund 20	3,236.30	-		3,236.30
Fund 30	-			-
Fund 61	15,043.21	1,150.81		16,194.02
				-
Total	\$561,541.19	\$7,115.73	\$721.73	569,378.65

F7. RESOLVED: that the Rochelle Park Board of Education approves the March 2018 payroll as follows:

Payroll

Month March

Fund	Gross Payroll	Employer Share of Social Security	Employer DCRP Contribution	Total Payroll Expense
Fund 10	543,261.68	5,964.92	721.73	549,948.33
Fund 20	3,236.30	-		3,236.30
Fund 30	-			-
Fund 61	15,043.21	1,150.81		16,194.02
				-
Total	\$ 561,541.19	\$ 7,115.73	\$ 721.73	569,378.65

F8. Resolved, that the Rochelle Park Board of Education approves the submission of a grant application to the NJEA Frederick L. Hipp Foundation for Excellence in Education, per the attached.

F1-R8

Motion by _____, second by _____,

Roll Call

MT SK DL GM GS LW TJC

X1. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

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Motion by _____, seconded by _____, to open public comment at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to close public comment at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

XVI. Announcements

A Special Meeting will be held on March 21, 2018 at 7:45 P.M. The next Caucus Meeting will be held on Thursday, April 12, 2018, at 7:00 PM in the Media Center The next Regular Meeting will be held on Thursday, April 19, 2018, at 7:00 PM in the Media Center.

XVII. 2nd Executive Session Announcement

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

Grievance Hearing, Personnel

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to close Executive Session at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

XVIII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC